

# HANS RAJ MODEL SCHOOL PUNJABI BAGH, NEW DELHI

## Instructions for short listed candidates for Admission to Class Pre-School (Session 2012-2013)

**Incharges :** Ms. Anita Sharma Counter No.4,5,6,7,11,14

Ms. Novita Chopra Counter No.7,8,9,10,15

Ms. Alka Kalra Counter No.1,2,3,12,13

(For monitoring process and Submitting files duly signed by them)

### Parents please note the following points:

#### Schedule of dates for Admission Process:

Display of Ist list of shortlisted candidates	Dates of document verification	Display of final list	Dates for fee Deposition
01-02-12 (Wednesday)	02-02-12 & 03-02-12 (Thursday & Friday)	06-02-12 (Monday)	8,9,10 Feb 2012 (Wed, Thurs, Fri)

Display of Ist, & IInd Waiting list	Dates of document verification	Display of final list	Dates for fee Deposition
01-02-12 (Wednesday)	02-02-12 & 03-02-12 (Thurs & Fri)	29-02-12 (Wednesday)	1,2,3 March 2012 (Thursday, Fri, Sat)

**Note:** Document verification of all shortlisted candidates including Ist & IInd waiting list will take place on 02 & 03 Feb 2012. Report to the school with original documents for verification in the School Auditorium as per the schedule given above between 8:30am to 12:30pm.

Counter No.	Teacher's Name	Short listed Candidates (bearing the following Sr.Nos)
1	Ms. Sunita Sharma	1-50
2	Ms. Ritu Mahajan	51-100
3	Ms. Divya Tuli	101-150
4	Ms. Indira Gupta	151-200
5	Ms. Pratibha G.	201-250
6	Ms. Alka Arora	251-300 (Including drawn from lucky draw)
7	Ms. Savita Mahajan	11 (Ist W.L.)+1-50 of Ist W.L.
8	Ms. Seema Gupta	51-100 (Ist W.L.)
9	Ms. Sheetal	101 to 150 of Ist W.L.
10	Ms. Rosy Kapoor	151-225 ( IInd W.L)
11	Ms. Swati (Maths)	225 Onwards( IInd W.L)

*Hitalojan Kumar*  
**PRINCIPAL**